

Minutes of Mikado Township Board Meeting

June 20, 2023

Supervisor Mary Harmon called the Mikado Township Board Meeting to Order at 7:00 p.m. at the Mikado Civic Center. She welcomed the fourteen (14) guests that were present and joined in the Pledge of Allegiance to our national flag.

Roll Call showed Supervisor Harmon, Clerk Sands, Treasurer Travis, Trustee Mullins and Trustee Nedo present. No one was absent.

Requests for additions to the agenda are to 12B Master Plan distribution and 13 update on township website and emails. Motion by Mullins/Travis to accept the agenda as amended. Motion carried.

Public Comment opened at 7:05 and closed at 7:14. Comments were heard from residents Tom Michaud, curious about the cost of items that the current board is paying for that should have been spent during the last administration, Val Etter, made comments on her neighbors continued mess and Carrie Mullins made comments on what is happening with the Alcona County Republicans.

Motion by Nedo/Mullins to approve the Regular Meeting Minutes of May 16, 2023, as presented. Motion carried.

The Financial Report for May 2023 was given by Treasurer Travis as follows:

	GENERAL FUND	ROAD MIF	CC MIF	FIRE MIF
Bal Forward	\$247,146.80	\$101,286.21	\$32,902.02	\$88,626.78
Receipts	24,685.60	39.94	3.06	88.26
Disbursements	41,439.21			
Balance	230,393.19	101,326.15	32,905.08	88,715.04
CD	20,000.00	20,000.00		10,000.00
Total	250,393.19	121,326.00	32,905.08	98,715.04

Motion by Mullins/Nedo to accept the Financial Report of May as presented. Motion Carried.

An Amendment to the Budget was not necessary.

Motion by Nedo/Mullins to approve the Bills in the amount of \$20,353.52. Motion carried. It was noted that the electrical bill from OMEGA Electric in the amount of \$3,929.11 was billed in February and never paid.

MISCELLANEOUS REPORTS:

District 3 County Commissioner: Commissioner Carolyn Brummund of District #3 was present and she gave an update on what is happening at the county level.

Assessor: Nancy Schwickert was present. The 2023 Tax Rate Request Form L-4029 was completed and ready to be signed by the Supervisor & Clerk. Nancy will be pleased to deliver the signed copies to the Court House because she has assessing business to tend to. She further mentioned other topics from her department.

Planning Commission: Trustee Mullins mentioned that the Planning Commission met on June 8, for the completion of the draft of the Master Plan. The Planning Commission then voted to approve the draft of the Master Plan and transmit the draft to the Township Board for approval. After the process of the distribution to neighbors and the waiting period as per law, the Master Plan will be

completed in a few months after which the Planning Commission will start on the update of the Zoning Ordinance. The next quarterly meeting of the Planning Commission is scheduled for September 7<sup>th</sup> at 6:00 p.m. At that meeting a date will be scheduled for the Public Hearing of the Master Plan.

Roads & Bridges: Supervisor Harmon mentioned that she and Trustee Nedo met with the manager of the County Road Commission, Jesse Campbell, and decided on three possible roads to be repaired. Wissmiller Road apply single seal coat from F-41 east .99 mile to Barlow Road, Alvin Road apply single sealcoat from Michaud Road south to Kings Corner Road 1 mile and Cruzen Road apply single sealcoat with fog seal from F-30 south to Goddard Road 3.49 miles. F-41 from the Pine River Bridge north to Tait will not be completed this year because of time and materials. Tait Road West of Cruzen will be fixed by the County.

Motion by Mullins/Travis to approve the Alcona County Road Commission Local Road Improvement Agreement #MK2301 regarding Wissmiller Road-Apply single seal coat from F-41 east .99 mile to Barlow Road for \$14,136.00. 100% Township Contribution for Sealcoat cost and the Road Commission will provide the labor. Roll call vote, Harmon-yes, Nedo-yes, Travis-yes, Mullins-yes, Sands-yes. Contract accepted.

Motion by Mullins/Travis to approve the Alcona County Road Commission Local Road Improvement Agreement #MK2302 regarding Alvin Road apply single seal coat from Michaud Road south 1 mile to Kings Corner Road for \$14,185.00. 100% Township Contribution for Sealcoat cost and the Road Commission will provide the labor. Roll call vote, Nedo-yes, Harmon-yes, Sands-yes, Travis-yes, Mullins-yes. Contract accepted.

Motion by Mullins/Travis to approve the Alcona County Road Commission Local Road Improvement Agreement #MK2303 regarding Cruzen Road-Apply single seal coat with fog seal from F-30 south 3.49 miles to Goddard Road for \$59,456.00. 100% Township Contribution for Sealcoat with fog seal cost and the Road Commission will provide the labor. Roll call vote, Mullins-yes, Travis-yes, Sands-yes, Nedo-yes, Harmon-yes. Contract accepted.

Fire Chief: Fire Chief Wayne Odell was present and mentioned that the Fire Department responded to thirteen (13) incidents in May. He further mentioned that the state of Michigan 2024 50/50 grant called Volunteer Fire Capacity Grant (DNR) is limited to \$4,999.00. Chief Odell is interested in purchasing wild land turn out gear at a cost of \$9,000.00. Michigan Fire Equipment Grant has a limit of \$10,000.00 but can add another \$10,000.00 with a letter of intent from Gustin Township Supervisor because we provide service to that township. Chief Odell has planned to purchase eight (8) new turnout gear, ten (10) pairs of boots, twenty (20) pair of gloves and twenty (20) flashlights. Through conversation with a board member from Gustin Township, Supervisor Harmon heard that Gustin Township has a line item in their budget for fire equipment. The Gustin Board Member mentioned that if there is something we need, we could approach their board for this possible purchase. The Supervisor also learned that they have not received a contract or bill for this year's services. Clerk Sands will take care of that.

Fire Chief Odell mentioned that he received an application from Timothy to be a member of our Fire Department. Tim has Twenty (20) years of experience. He has firefighter I and II certification along with MFR, Hazmat, and Incident command training. Chief Odell recommended that Mr. Justice be hired for Mikado's FD as a firefighter and MFR. Motion by Mullins/Nedo we hire Timothy Justice as a firefighter and Medical First Responder. Motion carried. This brings our total membership at the Fire Department to 19.

Ordinance Enforcement Officer: OEO Craig Ostby mentioned that he is working on four on-going cases. One land use permit was issued in May.

### UPDATES:

Several issues concerning the Civic Center have been resolved or brought to the meeting for a decision. The kitchen exhaust fan was cleaned. The entry dusk to dawn outside light has been replaced and it was mentioned that they usually last around five years.

The hall and entry has been painted and looks very nice. The Goodfellows was thanked for heading this project up.

Supervisor Harmon had a wedding rental and the taps in the bar needed to be repaired and the lines cleaned. It was learned that those lines would need to be cleaned every two weeks. The cost is \$50.00 for the cleaning, or we could purchase a kit to do ourselves. If we choose to have the lines cleaned professionally, we could charge the renters and additional \$50.00 if they choose to use the taps. Motion by Mullins/Travis to add an additional \$50.00 fee for the rentals who choose to use our taps in the bar. Roll call vote, Mullins-yes, Travis-yes, Sands-yes, Nedo-yes, Harmon-yes. Motion carried.

There is a heavy box on the roof that was used when smoking was allowed inside the building. It is an air exchanger which removes the smoke out of the room and in the winter replaces the air that was removed with warm air. This air exchanger has been disconnected from the electrical power and now needs to be disconnected from the gas. Consensus of the board is to cap off the gas line and remove the box from the roof.

Replacement of the flooring was discussed. The CC Committee presented different tiles of flooring for the board to choose from. Motion by Mullins/Nedo to purchase the Mohawk Discovery Ridge for 5015 sq feet which includes installing over existing VCT floor, new cove base trim (140 feet) for \$22,502.85. Roll call vote, Travis-yes, Mullins-yes, Nedo-yes, Harmon-yes, Sands-yes. Motion carried. The flooring will come out of the ARPA funds.

Expansion of the kitchen was discussed. The tape was on the floor of the proximity of where the new walls would be. Motion by Mullins/Nedo to allow the expansion of the kitchen to be built as described by the tape, give or take inches as needed. Roll call vote, Mullins-yes, Travis-yes, Sands-yes, Nedo-yes, Harmon-yes. Motion carried.

The front door is causing problems of sometimes not unlocking or locking when needed. Supervisor Harmon will contact Northeastern Window and Door to repair the lock on the door.

Supervisor Harmon mentioned that a glass faced bulletin board will be on the wall and she would like to have pictures of Mikado on this board to promote the beauty of Mikado. Perhaps pictures could also promote rentals. Craig Ostby volunteered to use the OEO camera to take these pictures.

The Goodfellows are interested in having an LED sign out front of the Civic Center. They would apply for a grant for the purchase of this sign. It was mentioned that the grant will not be available for a few months so this discussion will be tabled until a later date.

### PENDING BUSINESS:

To finalize the administrative procedure, it is time to have a work bee for final decisions. A date and time will be decided later.

Motion by Mullins/Nedo to purchase a Dell OptiPlex 5000 (Renewed) from Mika's Computer Repair for \$896.99. Roll call vote, Harmon-yes, Nedo-yes, Travis-yes, Mullins-yes, Sands-yes. Motion carried.

### NEW BUSINESS:

Discussion was held on the work involved with land splits. At his moment the \$50.00 fee is divided

between the Assessor and Zoning Administrator 50/50. The most work is done by the Assessor and a 40/10 split would be a better split. Motion by Sands/Nedo to reimburse for this work 40% of the fee to the Assessor and 10% of the fee to the Zoning Administrator. Motion carried.

On the same subject as above, the clerk asked if someone chose to do more then one split at the same time (split would be 2 parcels remaining, additional would be 3 or more parcels remaining) would we charge the one \$50.00 fee or would we charge more for the additional parcels. Motion by Mullins/Travis to charge \$50.00 for one split and \$25.00 for each additional split if done at the same time. Roll call vote, Travis-yes, Mullions-yes, Nedo-yes, Harmon-yes, Sands-yes. Motion carried.

Verna Nedo, owner of property at 2308 Goddard Road, applied to do a land division by doing two 5 acre parcels off of the 40 acres. The two 5-acre parcels would be on the corner of F-41 and Goddard Road and immediately south of the first. She has paid her \$50.00 fee for the split (price grandfathered in) and all papers are in order. Motion by Mullins/Travis to adopt this split for code #091-026-100-005-00. Motion carried.

Motion by Mullins/Sands in accordance with Michigan Planning Enabling Act approve the draft Mikado Township Master Plan for distribution to communities and agencies for review and comment. Motion carried.

#### COMMUNICATIONS:

Trustee Mullins commented about the website.

#### ADJOURNMENT:

Motion by Nedo/Travis to adjourn the meeting at 9:37 p.m. Motion carried.

Orders 21817-21867 were presented and paid.

Receipts 161-173 were received and recorded.

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Rita D. Sands, Clerk

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Mary J Harmon, Supervisor

Motion to accept by: \_\_\_\_\_ Seconded by : \_\_\_\_\_ Date: \_\_\_\_\_