Minutes of Mikado Township Board Meeting

December 21, 2020

Supervisor Michael Corn called the Mikado Township Board Meeting to Order at 7:07 p.m. Via google meet. He welcomed the eight (8) guests that were present and joined in the Pledge of Allegiance.

Roll Call showed Supervisor Corn, Clerk Henry, Treasurer Travis, Trustee Mullins and Trustee Nedo was present. No one was absent.

Motion by Nedo/Mullins to approve the Agenda as presented. Motion carried.

Public Comment opened at 7:15 and closed at 7:31. Comments were made by Carrie Mullins and resident Delynn Lovelace.

Motion by Nedo/Mullins to approve the Regular Meeting Minutes of November 9, 2020 as presented. Motion carried.

The Financial Report for November 2020 was given by Treasurer Travis as follows: The General Fund balance brought forward was $93,716.56 with receipts of $20,392.06, less disbursements of $15,277.02, leaves a balance in the General Fund of $98,831.60 plus CD's of $20,000.00 ($10,000.00 being Stabilization CD) leaves an overall balance in the General Fund of $118,831.60. The Road MIF balance brought forward was $110,815.97 with receipts of $18.77, less disbursements of $8374.00, leaves a balance in the Road MIF of $102,460.74 plus CD's of $20,000.00, leaves an overall balance in the Road MIF of $122,460.74. The Fire MIF balance brought forward was $49,901.20 with receipts of $8.45, leaves a balance in the Fire MIF of $49,909.65 plus a CD in the amount of $10,000.00, leaving an overall balance in Fire Fund of $59,909.65. Motion by Mullins/Henry to accept the Financial Report of November as presented. Motion Carried.

An Amendment to the Budget was necessary. It is necessary to adjust the General Fund Budget in the Revenues and the Fire Dept. Cost Center to allow for revenues and expenses for the FRHPPP grant. Motion by Travis/Nedo to adopt Budget Amendment #2020-2021.02. Roll call vote, Mullins-yes, Corn-yes, Henry-yes, Nedo-yes, Travis-yes. The Supervisor declared the Budget Amendment Adopted.

Motion by Mullins/Travis to approve the Bills in the amount of $19,572.39. Motion carried.

MISCELLANEOUS REPORTS:

Carrie Mullins was present and gave report on Republican Party.

Fire Chief: Fire Chief Regina Waszkiewicz was present and mentioned that the Fire Department responded to eight (8) incidents in November, plus two (2) mutual aid fires. She further mentioned that she continues working on the SCBA's and working on finalizing info/numbers from each quote for radios for the DNR Grant. Also mentioned replacing wifi router for the fire hall. A motion was made by Henry/Mullins to replace the router through Allband for $169.00. Roll call vote, Nedo-yes, Corn-yes, Travis-yes, Henry-yes, Mullins-yes. Motion carried. Brandon Scott has left the Fire Dept. We will have a new applicant Colin Sassman.

Ordinance Enforcement Officer: OEO Mike Corn mentioned that he had heard of no complaints. He mentioned that we are looking to find an OEO.

Civic Center/Township Property Issues: No issues at this time.

UPDATES:

Clerk Henry gave an update on the FRHPPP grant, all hazard premiums were dispersed and paperwork was finalized. The name changes on bank accounts were completed.

PENDING BUSINESS:

Clerk Henry commented on the Cryptkeeper/online version, the cost is $75.00 per year. Mullins/Travis made a motion to purchase. Roll call vote, Henry-yes, Mullins-yes, Travis-yes Corn-yes, Nedo-yes. Motion carried.

NEW BUSINESS:

Motion by Henry/Corn to adopt Resolution #20.15 regarding the Pension Plan Trustee's. Koni Henry will be named Township Administrator and Trustee Mullins named as alternate Trustee. Motion made Nedo/Henry. Roll call vote Corn-yes, Travis-yes, Nedo-yes Mullins-yes, Henry-yes. The Supervisor declared the Resolution adopted.

Supervisor Corn mentioned the appointments to Planning Commission and Zoning Board of Appeals. Trustee Mullins agreed to take take the appointment on the Planning Commission Board. We are still looking for someone to fill the open spot on the Zoning Board of Appeals. We will advertise on our web page for this position as well as the local paper.

Supervisor Corn received a call regarding a rental at the Civic Center, Kirk Stedry had made his $100.00 deposit last year and with Covid-19 the wedding was canceled. Treasurer Travis stated she does have a receipt of this. Mr. Stedry will have to fill paperwork out and submit the remainder of the money before the new date October 2,2021.

Clerk Henry mentioned getting internet/reimbursement so she can perform her job duties. She is to check a Verizon hot spot to see if it works at her home, if not she is to get a written estimate from tier 4 on an AT&T hot spot (verbal quote was $60.00-$70.00). Motion made Nedo/Mullins. Roll call vote Corn-yes, Travis-yes,Mullins-yes, Nedo-yes, Henry-yes. Motion carried.

Supervisor Corn mentioned getting a phone for his position. This phone will transfer from supervisor to supervisor. He is to check prices and purchase accordingly. Motion Mullins/Henry. Roll call vote Henry-yes, Travis-yes, Nedo-yes, Corn-yes, Mullins-yes. Motion carried.

Treasurer Travis will be reimbursed $25.00 a month on her phone bill. Motion Mullins/Henry. Roll call vote Corn-yes, Nedo-yes, Travis-yes, Henry-yes, Mullins-yes. Motion carried.

Supervisor Corn mentioned purchase reimbursements, his question was about making large purchases on our own credit cards and having to wait for reimbursement. After some discussion all were in favor of checking into a debit card . Treasurer Travis was going to get information from HCB.

Treasurer Travis has chosen a new Deputy Treasurer, Kay Lovelace .Clerk Henry will get Kay sworn in and new hire paperwork.

Clerk Henry inquired about adding payroll to her Quickbooks program. She will get a quote from Tier 4 on this matter.

ADJOURNMENT:

Motion by Wayne/Mullins to adjourn the meeting at 8:35 p. m. Motion carried.

Michael Corn, Supervisor

Koni Henry, Clerk

Motion to accept by:_____ Seconded by _____ Date:_____